

**Sunrise Lakes Phase 4 Recreation  
District Meeting Minutes  
Tuesday, March 19, 2019**

- Meeting Called to order at 9:32 AM by Steve Salkin
- Pledge of Allegiance
- Supervisors in attendance were, Steve Salkin, Stan Leibowitz, Sandra Hankin, Robert Mendelow, Laurence Checca and Sheila Portney. Also, in attendance are Jim Miles, James Nyquist and Paola Criado.

**Approval of Prior Meetings Minutes**

**Motion 1:** Steve Salkin made a motion to accept the minutes from the February 19, 2019 meeting with corrections. Correction: Steve Salkin made an emergency motion to approve the installation of the a/c unit in Satellite 4. Second by Sandra Hankin. Minutes accepted with corrections. All in Favor.

**Manager's Report March 11, 2019**

The following will summarize activities since our last report dated February 8, 2019

**Projects Underway:**

Curb repair / replace:	Curb repair project at East side of Main clubhouse Project is in permitting at City of Sunrise
Satellite One and Two Roof Replacement:	Contract at attorney with final revisions
Sidewalk Trip Hazards:	Three slip and falls have been reported, insurance company is on notice of incidents. The City of Sunrise has been contracted for repair / replacement
Office Renovation	The walls have been painted, the floors installed, and only awaiting final furniture delivery.
Billiard Table Lights	Lights lowered but are an obstruction suggest new lights

**Work Orders:**

For the period January 1, 2019 – March 11, 2019: We had 22 Work orders 18 are completed and 4 are open. The list is attached.

**Projects Completed:**

CCS Sound System	February 2019
Stanley Doors:	February 2019
Pool Table repair / re hab:	February 2019
Fences at Maintenance area:	March 2019
Window Blinds billiard room:	March 2019
Window Blinds Satellites	March 2019
Pool Heater Repairs satellite 4	March 2019

**PENDING:**

Satellite 1 & 2 Roof Replacement:	April 2019
Sidewalk Trip Hazards	April 2019

## Second Quarter 2019 GOALS

- I. Complete Satellite 1 & 2 Roof Projects
- II. Complete Sidewalk Trip Hazard report and send to Rec associations and INC'S
- III. Develop Comprehensive Facilities report Submit with recommendation to the Board.
- IV. Complete the landscape re fresh at 5 satellite
- V. Develop landscape re fresh plan for main club house
- VI. Develop and submit Job descriptions for all Rec employees
- VII. Contractor / Vendor review Rec Association Contractors monthly services

## Treasurer's Report

Stan Leibowitz gave the Treasurer's Report.

## New Business

**Motion 1:** Steve Salkin made a motion to appoint Sandra Hankin to be the liaison with the attorney with all matters regarding the disillusion of the District. Stan Leibowitz second. All in Favor.

**Motion 2:** Stan Leibowitz made motion for the Bridge club to be charge a \$90.00 fee per week and use that to clean the carpets every two weeks. Sandra Hankin second. All in Favor

**Motion 3:** Steve Salkin made a motion to accept Plastridge Insurance proposal for the Insurance Renewal. Laurence Checca second. All in Favor.

**Motion 4:** Steve Salkin made a motion allow Voter's Registration at the clubhouse Building. Days established were the First Tuesday of the Month from 3:00pm until 5:00 pm. Laurence Checca second. All in favor.

**Motion 5:** Sandra Hankin made a motion to move Computer Club with the Club's TV unit to the Small Card Room and purchase a 75" TV unit; Wi-Fi enabled for the District. Price shall not exceed \$2,000.00. Steve Salkin second. All in favor.

**Motion 6:** Steve Salkin made an emotion to approve the 2020 Shows Contract for the total amount of \$12,000.00. Supervisors requested the list of shows to be presented every month. It was discussed to seek advice from the attorney regarding admissions tax for theater ticket sales. Steve Salkin amended the motion to send the contract to the attorney prior to sign it. Sandra Hankin second. All in favor.

## Good & Welfare

Meeting Adjourned at 10:44 AM.