

SUNRISE LAKES PHASE 4 RECREATION DISTRICT
SPECIAL MEETING MINUTES
TUESDAY JUNE 7, 2022, 11:00AM
10102 SUNRISE LAKES BLVD.

1. **Meeting Called To Order - 11:00AM**
2. **Roll Call Taken - Supervisors Present:**

Yvonne Hepler, Monica Portela and Stricklin

Zoom - Charlie Venticinqu

Not Present - Larry Checca

Motion To Remove Item #2 & #3 from Agenda- Monica Portela, 2nd Charlie Venticinqu - Passed unanimously

Motion To Approve Revised Agenda - Monica Portela, 2nd Charlie Venticinqu - Passed unanimously

Old Business

Motion To Approve Advisory Committee Glenn Stricklin - 2nd Monica - Passed unanimously

The Rules & Regulation Committee Members include - Cindy Pardo (Chair), Sid Hepler, Mary Ann Cassella, Mario Portela, Robert Anderson & Liz Chapel

The Advisory Committee Members investigating facts pertaining to Lake Fountains & Replacement Floors for the Main Clubhouse include - Sue Hirsh (Chair), Joanne Chalout, Liz Adler & Sandra Hurwitz

Other Advisory Committee Members not assigned to committees include: Barbara Agius, Claudia Nunes, Sandy Loughry and Nancy McNey

Discussion regarding Board Package Comparison Sheet for Landscapers who submitted bids. Several Bids were received. Not all contractors followed the scope work. Unable to compare apples to apples with the exception of Cutters Edge the current landscaper and ITC. After discussion and public comment the motion below was brought forward.

Motion To Approve Cutters Edge Bid for Clubhouse & Satellite Landscaper Glenn Stricklin - 2nd Monica - Passed unanimously

A discussion was had by the Board Supervisors on the bids received on the comparisons sheet for the main clubhouse and satellite tree trimming. Yvonne Hepler commented Cutters Edge overcharging on wet checks. Bradley Uribe added that there has to be oversight with Cutters Edge when they conduct wet checks. Abe, maintenance supervisor will accompany Cutters Edge personnel on all future wet checks. The District will receive advance notice via email. Yvonne Hepler commented that Board Supervisors must check carefully when paying bills as Cutters Edge received a \$5,000 duplicate payment in 2019. They will be credit-

ing us. In addition to the overpayment in 2020 Cutter Edge made a proposal for color lighting at the front of the main clubhouse. The Board did not approve the proposal. CCM, James Nyquist split the cost of the lighting into two payment of \$8900 in order to circumvent his \$10,000 spending limit in the P&P and authorized the installation. The initial deposit check was co-signed by the treasurer and another Board Supervisor. Subsequently the final payment was made. In total the District paid approximately \$17,000 for color lights that have never functioned. Yvonne Hepler commented that Board Supervisors must do their due diligence and review checks when signing. Check and balances are in place to ensure this does not occur in the future.

Motion To Approve Cutters Edge for Main Clubhouse & Satellites Tree Trimming Glenn Stricklin - 2nd Monica - Vote 3 yes - Monica Portela, Charlie Venticinque & Glenn Stricklin - 1 No - Yvonne Hepler

Yvonne Hepler added the May 10th Meeting Minutes to the Agenda

Yvonne Hepler requested a motion to approve the Minutes of the Meeting for the May 10th Special Meeting- Monica made the Motion it was 2nd by Glenn Stricklin - passed unanimously

New Business

Discussion was held by the Board Supervisors with comments from the public on the condition of the main clubhouse floors. Yvonne Hepler addressed the liability issues. Comments were. Made by public on the possible cause in order to ensure that the same issue does not reoccur. Sue Hirsh asked if the District would be using professional installers. Yvonne Hepler confirmed. Yvonne Hepler commented that the District will purchase the materials. Advisory committee will provide insight on type of material for the floors since the main clubhouse is a high traffic area.

Motion To Approve RFP For Labor to replace main clubhouse floors - Charlie Venticinque 2nd Monica - Passed unanimously

Discussion was held by the Board Supervisor on the remodeling of the front main clubhouse bathrooms. The District would buy the materials. A RFP would be submitted for the labor.

Motion To Approve RFP For Labor to remodel main clubhouse bathrooms - Charlie Venticinque 2nd Monica - Passed unanimously

Discussion was held by Board Supervisors on the replacement of trees removed a couple of years ago that were never replaced. The District is on its second permit. The first permit expired. Cutters Edge removed the tree. There are a total of 21 trees that must be replaced. Peggy Manchion the City Inspector is aware of the problem. Sheila Portney suggested we speak to her and see if she would give the District extended time to replace the trees. Bradley committed to follow through with Peggy.

**Motion To Approve RFP For Replacement of Trees- Charlie Venticinque
2nd Monica - Passed unanimously**

Good & Welfare

See above in comments

Maryann Casella commented on landscaping enhancement for the corner of Sunrise & Nob Hill

Liz Chapel commented on the replacement for the General Manager. Yvonne Hepler responded that Bradley Uribe would be offered the position and it would be announced in the June 21st Board Meeting.

Dennis Bader commented on the condition of the main clubhouse floors and the need to buy the right material that would hold up.

LaFern reminded the district that the double doors must both be unlocked at the satellites Bradley will follow up.

Carolyn Hill commented that an owner was not allowed to enter satellite 1 by Inc 1 staff. Yvonne Hepler responded that unless the issue was sent in writing by the owner, the District would not be able to address the matter based on a third party.

Motion to adjourn meeting 01:00PM- Charlie Venticinque - 2nd Glenn Stricklin passed unanimously

**SUNRISE LAKES PHASE IV RECREATION
ASSOCIATION MEETING**

1. Call meeting to order - 01:15PM

Old Business

Motion To Approve Cutters Edge for Golf Course Tree Trimming - Monica Portela - 2nd Charlie Venticinque - Passed Unanimously

New Business

None

Good & Welfare

Motion To adjourn meeting 01:36PM - Monica Portela - 2nd Charlie Venticinque - Passed Unanimously